



VENDOR ACCREDITATION FORM

Form Ref No:

1. BACKGROUND INFORMATION

Registered Name of Company	Date Submitted (Month/DD/Year)
Office Mailing Address	Warehouse Address (If Applicable)
Authorized Representative (Name/Designation)	Branch 1 Address (If Applicable)
Contact Number of Authorized Representative	Branch 2 Address (If Applicable)
Email Address of Authorized Representative	Website URL (If Applicable)

2. BUSINESS ORGANIZATION

Type of Business Organization (Please Tick)	Type of Business Organization (Please Tick)
<input type="checkbox"/> Single Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Cooperative <input type="checkbox"/> Others, please specify _____	<input type="checkbox"/> Manufacturing <input type="checkbox"/> Exclusive Distributor <input type="checkbox"/> General Trading or Merchandising <input type="checkbox"/> Service Provider <input type="checkbox"/> Others, please specify _____

3. BUSINESS REGISTRY

Type of Permit	Reference Number	Date Issued	Expiration Date
Securities and Exchange Commission			
Department of Trade and Industry			
Board of Investment			
Business Permit from the Office of the Mayor			
Philippine Contractor's Accreditation Board			
VAT Registry Number			
Certificate of Business Registration (For Foreign-based Vendor)			

4. PRODUCT LINE

Please enumerate major product lines (or services) separated by comma (Attach Catalogue or Cpany Profile, if available)

5. ASSETS AND LIABILITIES

(From most recent fiscal or calendar year. Attach a photocopy of latest Audited Financial Stement)

Total Equity	Total Current Assests	Total Current Liabilities	Gross Income (Deficit)
For the Year Ended			MM/YYYY
<input type="checkbox"/> Calendar		<input type="checkbox"/> Fiscal	

6. DECLARATION

I hereby certify that the foregoing information are true and correct. I also declare that the owners, managers, supervisors, marketing, sales, and accounting personnel of our company are not related to any employees of UNITY DIGITAL INFRASTRUCTURE INC. and its affiliates within the third degree of consanguinity.

Authorized Representative's Signature over Printed Name

Official Designation

Date Signed

F. ADDITIONAL SUPPLIER INFORMATION

How many years has your organization been in business as a contractor /supplier _____
Company name indicated in your Official Receipt / Sales Invoice? _____
How many years has your organization been in business under its present name? _____

If a corporation, please answer the following:

- a. Date of Incorporation: _____
- b. Place of Incorporation: _____
- c. President's Name: _____
- d. Vice President's Name/s: _____
- e. Secretary's Name: _____
- f. Treasurer's Name: _____

If Partnership, please answer the following:

- a. Date of Organization: _____
 - b. Name and Adress of General Partners
- | | |
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If Single Propreitorship, plesse describe your organization and principal's name:

Have your ever provided service or products to our company and/or its subsidiaries and affiliates? I yes, what products or services.

Please list at least three (3) major Projects Completed / Company / Contact Person / Contact Number

Please list at least three (3) Major Suppliers/ Company / Contact Person / Contact Number

Please list Trade References / Bank References and contact numbers

G. ATTACHMENTS *(Please check if applicable)*

1. Government Permits

- Notarized CTC of your Company's Securities and Exchange Commission (SEC) Certificate of Registration showing the nature of the business and owners or incorporators.
- Department of Trade and Industry (DTI) Certificate of Registration of Business
- Bureau of Internal Revenue (BIR) Certificate of Registration or equivalent Government License to operate for Foreign Supplier
- Blank Official Receipts, Sales Invoice, and Delivery Receipts
- Mayor's Permit to Operate Business including Sanitary Permit (from the place of Operations)
- ISO Certification or equivalent
- Registration of Company to SSS, Philhealth, and Pagibig
- Clearance from National Labor Relation Commission (NLRC)
- Philippine Contractors Accreditation Board / License (PCAB) - For Construction Contractor
- Department of Labor and Employment (DOLE) Registration - for Service Provider

2. General Requirements

- Organizational Chart showing the structure of the company, including names and positions.
- Company Profile
- List of Affiliates and Subsidiaries
- Certificate of Dealership or Exclusive Distributorship from the Manufacturer of the Brand
- Latest audited Financial Statement

H. REMINDERS

- 1. The accreditation document shall be printed on A4 sized white paper and submit in an organized folder.

2. Failure to fill out all the fields of this Vendor Accrediation Form and to submit all the necessary documents may delay the accreditation process and/our may be ground for denial of application for accreditation.